



FONDERIA DI TORBOLE

Reference: Briefing Note on Privacy – under the Article 13 of Legislative Decree 30th June 2003, No. 196 (“Privacy Code”)

We would like to inform you about the fulfillments regarding the Article 13 of the Legislative Decree No. 196/2003 which provides with regulations in order to safeguard people and other subjects with regard to personal data handling.

According to the mentioned law the data will be:

- handled in a legitimate and fair way;
- collected and recorded for explicit and legitimate specific purposes;
- correct (if necessary the data will be updated following your request);
- appropriate, complete and not in excess in respect to the relevant regulations.

Consequently your privacy and your rights will be safeguarded.

According to the Article 13 of the mentioned law, we are going to provide you with the following information:

The personal data in our possession are supplied directly from individual customers and/or suppliers, and/or collaborators and/or through agents and salesmen while making an offer and/or during a business relation and/or an offer for supply. The data can also be collected by a third party, by way of a pure example: data received from external companies for commercial information purposes or market research or from some of our customers/suppliers.

The data we receive are handled manually or processed through an information system for the following purposes:

- a) execution of law with regard to civil, tax and accountant rules and quality certification; administrative management; execution of contractual obligation, technical support and technical information as to products and services we buy/offer; validation of the product; regulations issued by legitimized authorities and vigilance/supervisory body;
- b) market analysis and statistics, marketing, information about future initiatives and announcements of new services both from us and our external consultants.

We inform you that it will be possible to communicate the personal data supplied from you or obtained during the course of contract to the following subjects who perform functions which are strictly connected to our activity, and which have to be considered fundamental to the company workability:

- to the Financial Administration, to the Welfare System if necessary, to the Public Security Authorities;
- to freight forwarders or to other companies for services connected to the supply;
- to companies or professional agencies for fraud control or credit collection;
- to banks or lending institutions as to the financial management of the company;
- to insurance companies;
- to subjects in charge of balance revision and to administrative, tax and contract consultants.





FONDERIA DI TORBOLE

The personal data supplied by you can be given to other companies from our group (associated companies, subsidiary and parent companies) to companies bond with us through agreements and/or correlated parts, for the coordination of management activities, even abroad, both inside and outside the European Union.

Your data will not be spread.

We highlight that the data handling for the purpose as per a) is compulsory and essential in order to execute the mandate given by you; otherwise it is optional for the purpose as per b) therefore there is no consequences in case of refusal from you but our impossibility to assure your information regarding the development of our offers.

We assure you that the handling/processing of your data carried out with or without electronic or computerized means will be done through instruments able to guarantee security and discretion. The handling/processing of your data can include one or more of the following data operations: collection, recording, arrangement, conservation, processing, modification, extraction, comparison, use, interconnection, block, communication, cancellation, disruption.

The data controller is Fonderia di Torbole S.p.A. - located in Bergamo in Piazza Repubblica, 2 – which will use the data for the above mentioned purposes. In every moment you will be able to exercise the rights towards Fonderia di Torbole S.p.A. as per the Article 7 of the Legislative Decree No. 196/2003 whose full text you can find here in after.

Further information can be requested to our company.

We also inform you that, unless different order from you which must be sent to us in written form, we consider the present information concerning the management of your data accepted within the above mentioned limits.

FONDERIA DI TORBOLE S.P.A.
Chairman of the Board of Directors
Luciano Malchiodi





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Art. 7 (Right of access to personal data and other rights)

1. The data subject shall have the right to obtain confirmation as to existence of personal data concerning him/her, regardless of its being already recorded, and communication of such data in an intelligible form.
2. The data subject shall have the right to be informed:
 - a) of the source of personal data;
 - b) of the purposes and procedures of its processing;
 - c) of the logic applied to the processing, if carried out through electronic means;
 - d) of the identification details of the data controller, data processors and the representative designated according to the Article 5, Paragraph 2;
 - e) of the entities or categories of entity to whom or which the personal data may be communicated and who become aware of said data in their capacity as designated representative in the State's territory, data processors or people in charge of processing.
3. The data subject shall have the right to obtain:
 - a) updating, rectification, or where interested therein, integration of the data;
 - b) cancellation, transformation in anonymous form or blocking of data that has been unlawfully processed, including those whose conservation is not necessary for the purposes for which it was collected or subsequently processed;
 - c) certification that the operations indicated in paragraphs a) and b) and related contents have been brought to knowledge of those to whom the data have been communicated or released, except when that fulfillment results to be impossible or involves a disproportionately high use of means compared to the guaranteed right.
4. The person concerned has the right to oppose himself totally or partially:
 - a) to the management of personal data regarding him although pertinent to the purpose of the collection, for legitimate rights;
 - b) to the management of personal data regarding him with the purpose of sending advertising material or direct sale or market research performing or commercial communication.

